



**GRADUATE PETITION – GENERAL REQUESTS**

Complete this form if you are a professional graduate student (including MMH, Baker, or Graduate Minor in Real Estate) and wish to petition for consideration for non-routine matters, which may include:

- A change to your expected degree date
- Voluntary/personal leave of absence (non-medical)
- Exceeding university credit limit of 22 credits per semester
- Other: \_\_\_\_\_

Completed by Student: \_\_\_\_\_

Student Name: \_\_\_\_\_ 7-digit Cornell ID #: \_\_\_\_\_

Net ID: \_\_\_\_\_ Semester of Request: \_\_\_\_\_

Please provide a detailed explanation of your request. Attach any supporting documents as necessary:

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Completed by Director of Graduate Studies (DGS): \_\_\_\_\_

I approve this request       I do not approve this request

Comments:

DGS Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please complete this form and obtain all necessary signatures above the red line and return to:**

Graduate Student Services Office  
 189 Statler Hall  
[ebm7@cornell.edu](mailto:ebm7@cornell.edu) – 607-255-6421

(Below for internal use only)

GSS signature and date \_\_\_\_\_

Registrar processed date: \_\_\_\_\_